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Number: 2148/2012
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INVITATION
to the kick - off meeting for the project TRASDEM:

**Empowerment of social dialogue in trade sector as a contribution
to the overarching EU employment
and social policy challenges**

SLOVENIAN CHAMBER OF COMMERCE,
Dimičeva 13, Ljubljana, Slovenia,
17. 1. – 18. 1. 2013

Slovenian Chamber of Commerce invites you to the kick off meeting for the project "TRASDEM- Empowerment of social dialogue in trade sector as a contribution to the overarching EU employment and social policy challenges".

The kick- off meeting will take place on **Thursday 17. January 2013 - Friday 18. January 2013**, at the **premises of Slovenian Chamber of Commerce in Ljubljana** (Dom gospodarstva, Dimičeva 13, Ljubljana, Slovenia- ground floor).

At the kick-off meeting where all the partners will be present, we will introduce the project, its goals & results, partners roles, financial rules in the project and the latest developments/documents at the EU level in connection with the modernization of the labour market, flexicurity, youth employment and employment of elderly people, quality of work&mobility and migration. Each representative of the partners is expected to present itself and its organisation.

Expected results of the meeting:

- presentation of the partners of the project
- introduction of the project
- partners roles in the project
- presentation of the latest developments and documents at the EU level due to the project topics
- planned activities in the future with the time- schedule

The agenda for the meeting is enclosed.

At the kick- off meeting should participate **representatives of all partners** in the project so we kindly ask you **to ensure one representative from your organisation.**

We are looking forward meeting you!

Urška Brglez
Junior Expert

Barbara Gnilšak
Project manager

Marija (Mija) Lapornik
Executive Director

Sent to:
-all partners organisations

Enclosed:
❖ Agenda for the kick off meeting
❖ registration form for kick-off meeting



**KICK OFF MEETING
Project TRASDEM**

**Empowerment of social dialogue in trade sector as a contribution
to the overarching EU employment
and social policy challenges**

Thursday 17. January 2013 - Friday 18. January 2013,
at the **premises of Slovenian Chamber of Commerce in Ljubljana** (Dom gospodarstva,
Dimičeva 13, Ljubljana, Slovenia- ground floor)

AGENDA

THURSDAY, 17. January 2013

9.00 – 9.15	Welcome and introduction of the agenda- Barbara Gnilšak, project manager
9.15 – 10.15	Presentation of all partners organizations (<i>app. 10 minutes each</i>) <ul style="list-style-type: none"> • Slovenian Chamber of Commerce, Slovenia • Portugese Commerce and Services Confederation (CCP), Portugal • Confederation of Commerce of Catalonia (CCC), Spain • Slovenian Regional Business Association (SDGZ), Italy • Eurocommerce, Brussels, Belgium • Association of Employers in Craft and Small Business of Slovenia (ZDOPS), Slovenia
10.15 - 10.30	Discussion
10.30 – 11.00	Introduction of the project, Slovenian Chamber of Commerce <ul style="list-style-type: none"> • General presentation of the project, • The objectives of the project, • Project's activities, • Project's results.
11.00 - 11.15	Discussion
11.15 – 11.30	Coffee break
11.30 – 12.15	Presentation of each partner's organization roles and tasks Discussion Slovenian Chamber of Commerce
12.15 – 12.30	Discussion
12.30 – 13.45	Guidelines for Administrative and Financial Management and Reporting
13.45 – 14.00	Discussion
14.00 - 15.00	Break for lunch
15.00 – 17.00	Practical view and challenges for employment (visit of family run business & chain store in the centre of Ljubljana)



FRIDAY 18. JANUARY 2013

9.30 - 10.45	Presentation of the latest developments / documents at EU level connected with modernisation of the labour market (flexicurity, youth employment, quality of work, mobility and migration, etc)- Eurocommerce
10.45- 11.15	Discussion
11.15- 11.30	Coffee Break
11.30- 12.00	First next steps in the project Conclusion of the kick-off meeting